

## 防疫期間本大樓出入人員管制公告

為因應「新冠肺炎」疫情，本棟大樓自 109 年 3 月 12 日（星期四）起，將管控人員出入，本校大樓防疫期間相關管控措施如下：

1. 進入本大樓前，請確認您已先於指定地點完成體溫量測。
2. 本大樓進出人員資料人工查驗時間為：星期一至星期五 07:30-21:00。
3. 非上述人工查驗時間，本大樓正、側門將保持關閉狀態，請利用側門刷卡機進入本大樓。
4. 若您為：(1) 本校教職員生（含各單位全職工讀生），但未能出示證件以及手機簽到紀錄；或 (2) 校際修課學生，請您配合填寫「國立臺灣師範大學教育學院防疫期間人員管制表單」。
5. 若您為本校名譽/講座/客座教授，請告知查驗人員您的服務單位與大名。
6. 若您為校外訪客，請您配合填寫「國立臺灣師範大學校園新冠肺炎健康關懷問卷」，並請聯繫洽公單位帶您進入洽公場所。

請您出示以下資料以利查驗：

1. 若您是本校學生，請出示「學生證」或「師大 APP」防疫簽到查詢紀錄（請登入師大 APP 掃描教職員生 QR code）；
2. 若您是本校專、兼任教職員，請出示「教職員證」或「師大 APP」防疫簽到查詢紀錄（請登入師大 APP 掃描教職員生 QR code）；
3. 若您是本校名譽/講座/客座教授、全職工讀生，請出示「通行證」或「臺灣師範大學 COVID-19 電子簽到頁面」（因您無本校教務行政系統帳號，請掃描校外人士 QR code 填寫相關資訊）；
4. 若您是校際修課學生，請出示「學生證」或「臺灣師範大學 COVID-19 電子簽到頁面」（請掃描校外人士 QR code 填寫相關資訊）；
5. 若您是校外訪客，請出示「臺灣師範大學 COVID-19 電子簽到頁面」（請掃描校外人士 QR code 填寫相關資訊）。

## Entrance Access Control Regulations for Education Building

Due to the outbreak of COVID-19, NTNU takes actions for entrance access control to ensure the security of the university. Starting from **Thursday, March 12, 2020**, related measures and regulations will be practiced at Education Building (EDU-Bldg.) as follows:

1. Before heading to EDU-Bldg., please make sure you have your temperature taken at the designated stops on the NTNU Main CampusII.
2. Operation time for Entrance Access Control Reception: 07:30-21:00 from Monday to Friday. During the periods, the reception will check your ID or Check-in Record in NTNU APP before you enter the EDU-Bldg.
3. Swipe Card Access Control System will be practiced during non-operation time (curfew). Please swipe your valid ID card in order to enter EDU-Bldg. Bringing other people without valid ID is not allowed.
4. Please fill in the "Entrance Access Control Survey" when you are
  - A. Current NTNU students or faculty members who forget to bring your IDs or are unable to show your Check-in Records in NTNU APP, or
  - B. Non-NTNU Students enrolling in courses at NTNU.
5. Check-in Procedure will be done manually at the reception for **NTNU Honorary/Chair/Visiting Professors**. Please kindly inform the reception your name and the Department or Graduate Institute.
6. Visitors are required to complete the "NTNU COVID-19 Survey" for us to keep the record, and please kindly contact your host institution to lead you in or show the Meeting Notices that the institutions issue.

To enter the Education Building and to check-in at the reception,

- **NTNU students** are requested to show the latest Check-in Record of EDU-Bldg. in NTNU APP or show your NTNU Student ID card to the reception. (Please log in the NTNU APP and scan the **White** QR code for Students/Faculty Members.)
- **NTNU faculty members or staffs** are requested to show the latest Check-in Record of EDU-Bldg. in NTNU APP or show your NTNU ID card to the reception. (Please log in the NTNU APP and scan the **White** QR code for Students/Faculty Members.)
- **NTNU Honorary/Chair/Visiting Professors** are requested to show the latest Visitor Check-in Record of EDU-Bldg. in NTNU APP or show your

NTNU ID card to the reception. (Please scan the **Yellow** QR code for Visitors and fill in the requested blanks.)

- **Non-NTNU Students enrolling in courses at NTNU** (including students from NTU System- NTU & NTUST) are requested to show your Student ID card or show the latest Visitor Check-in Record of EDU-Bldg. in NTNU APP. (Please scan the **Yellow** QR code for Visitors and fill in the requested blanks.)
- **Visitors** are requested to hand in the "NTNU COVID-19 Survey" and show the Visitor Check-in Record of EDU-Bldg. in NTNU APP. (Please scan the **Yellow** QR code for Visitors and fill in the requested blanks.)

We are sorry for any inconvenience that may have caused and appreciate your kind understanding and cooperation.

# 國立臺灣師範大學教育學院防疫期間人員管制表單

## Entrance Access Control due to COVID-19

為因應「新冠肺炎」疫情，本棟大樓將管控人員出入，請協助填寫以下資料，謝謝。

Due to the outbreak of COVID-19, NTNU has decided to take its measures for entrance access control to ensure the security of the university. Please kindly help us fill in the following blanks. Thank you for your cooperation.

1. 姓名 **Name** : \_\_\_\_\_

教師 Faculty member ; 單位 department/Institute \_\_\_\_\_

學生 Student

師大 NTNU

其他 Others \_\_\_\_\_

\*\*非本校學生，請填寫修習之課程： \_\_\_\_\_

\*\*If you aren't NTNU student, please leave the course information that you are enrolled in.

學號 Student ID : \_\_\_\_\_ (教師免填)

2. 聯絡電話/手機 **Contact phone/Cell Phone No.** :

3. 進入日期與時間 **Date/ Time** : \_\_\_\_\_

我同意以上所填資料皆屬實。

I hereby declare that the information provided is true and correct. I also understand that any willful dishonesty may render for refusal of re-entering the building.

簽名 Signature : \_\_\_\_\_



# 國立臺灣師範大學

## 校園新冠肺炎健康關懷問卷 NTNU COVID-19 Survey

( 校外訪客用 )

您好，為因應「新冠肺炎」疫情，本校十分關心您的健康，多一分準備，就能多一分安心。為了提供您最好的後續照顧，請協助我們填寫下列資料，並詳細閱讀注意事項。 Dear, Due to the outbreak of COVID-19 in China, please fill in the following information upon your arrival and read the notes carefully. Thank you.

### 一、基本資料 Basic information

1. 姓名 Name \_\_\_\_\_
2. 所屬(或受邀來訪之系所/單位) Your department (hosting department)/Administration  
\_\_\_\_\_
3. 現居地址/宿舍 Address/Dormitories \_\_\_\_\_
4. 聯絡電話/手機 Contact phone/Cell Phone No. \_\_\_\_\_

### 二、出入境旅遊史與「新冠肺炎」有關接觸史與症狀 Traveling Histories before coming semester and Symptoms related to COVID-19

1. 自2月12日至今，有無出國？ Have you ever been abroad after Feb 12th?  
 否 No  
 是 Yes
- 2-1 入境日期 (一) Date of your returning to Taiwan in the last trip ? \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日
- 2-2 最近入境台灣之來源地區 In the latest trip, which city/cities you came from? \_\_\_\_\_
- 2-3 搭乘班機：航空公司 Which airline \_\_\_\_\_ 編號 Flight No \_\_\_\_\_
- 3-1 入境日期 (二) Date of your returning to Taiwan in the last trip ? \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日
- 3-2 最近入境台灣之來源地區 In the latest trip, which city/cities you came from? \_\_\_\_\_
- 3-3 搭乘班機：航空公司 Which airline \_\_\_\_\_ 編號 Flight No \_\_\_\_\_

2. 最近 14 天內是否出現以下症狀(複選) Health symptom(s) experienced in the past 14 days (multiple choices)
- 發燒(額溫  $\geq 37.5^{\circ}\text{C}$ 、耳溫  $\geq 38^{\circ}\text{C}$ ) Fever (forehead temperature  $\geq 37.5^{\circ}\text{C}$ , ear temperature  $\geq 38^{\circ}\text{C}$ )
- 咳嗽 Cough
- 喉嚨痛 Sore throat
- 呼吸道窘迫症狀 (呼吸急促 Short of Breath、呼吸困難 Dyspnea)
- 流鼻水 Running nose
- 肌肉或關節酸痛 Muscle soreness or Joint pain
- 四肢無力 General fatigue
- 其他 other
- 無 None
3. 您身邊是否有其他 2 人以上出現上述類流感症狀 Anyone close to you (two or more) have flu-like illness?
- 否 No 是 Yes
4. 您或您家屬是否曾與感染「新冠肺炎」病患有接觸? Have you ever in any physical contact with the COVID-19 patients?
- 否 No 是 Yes
5. 您是否為衛生主管機關列管之嚴重特殊傳染性肺炎 (武漢肺炎) 居家隔離個案? Are you an identified case of home quarantine by the authority of Taiwan?( or Have you ever been)
- 否 No 是 Yes

### 三、請詳細閱讀以下注意事項 Please attend to the following

- 1 維持手部清潔，保持經常洗手習慣，儘量不要用手直接碰觸眼睛、鼻子和嘴巴。Wash your hands with soap regularly, cover your nose and mouth with your sleeve when coughing and sneezing.
- 2 自主健康管理的期間內，每日早/晚應各量體溫一次，並詳實記錄體溫及症狀，若有需要就醫時，請主動提供給醫師參考。Please monitor body temperature for 14 days in the morning and evening.
- 3 倘若 14 天內有發燒 (額溫  $\geq 37.5^{\circ}\text{C}$ 、耳溫  $\geq 38^{\circ}\text{C}$ )、咳嗽、喉嚨痛、呼吸道窘迫症狀、流鼻水、肌肉酸痛、或關節酸痛等不適症狀，請立即配戴口罩，並主動聯絡 1922 防疫專線，依指示就醫，切勿自行就醫，並同時通報健康中心 分機 3111、3109 與專責導師室分機 3123。In case of fever or flu-like symptoms (such as fever  $>37.5^{\circ}\text{C}$ , cough, etc.), please dial 1922 to obtain instruction on seeking medical attention and wear medical masks at all times. Please notify the school health systems by calling Health Center 02-77493111 or Emergency Telephone Number 02-77493123 (off-work time).

★此問卷調查之個人相關資料，僅提供政府衛生相關單位、教育部及本校防疫需求使用。

★請配合「中央流行疫情指揮中心」頒布之「具感染風險民眾追蹤管理機制」，如未依規定配合辦理，將依「傳染病防治法」進行相關罰則。

本人已閱讀過以上之說明並且願意配合防護措施

I have already read the above instructions and willing to cooperate.

簽名：\_\_\_\_\_ 日期：\_\_\_\_\_